

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

Event (category): CSI 3*-W CEL Final	Place: Warsaw
Date: 20-22.03.2009	NF: POL

GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 22nd, effective 15 April 2007, updated 21 November 2008,
- FEI General Regulations, 23rd edition, effective 1st January 2009,
- FEI Veterinary Regulations, 11th edition, effective 1st January 2009,
- The Rules for Jumping Events and its Annexes, 23rd edition, effective 1st January 2009, and if applicable the Rules for the FEI World Cup™ Jumping Events – 11th edition(specialy annex E).
- CSI/CSIO requirements (For all CSI events in Europe and Worldwide for CSIO and Amateur events),
- CSI 3*, 4* invitation system (Europe) and 5* invitation system (Worldwide),
- Equine Anti-Doping And Medication Control Rules (EADMCR), 1st edition, update effective 10 April 2008,
- FEI Anti-Doping Rules for Human Athletes (ADRHA), 2nd edition, revision effective 1st January 2009,
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

**THE APPENDIX (13 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE
AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO
OTHERS UPON REQUEST**

The following signature must be printed in the schedule

Approved by the FEI

Lausanne, on 23.01.2009



Capt John P. Roche
FEI Jumping Director
FEI World Cup™ Jumping Director

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

This schedule is approved, provided the corrections and additions as made by the FEI have been made. The National Federation and Organising committee are obliged to ensure that the mandatory sections in the approved schedule are forwarded to guest NFs and Officials for their information.

N.B. All text in GREEN must be carefully noted by Organising Committees and NF and be deleted from the schedule before printing, ONLY after the final approval of the FEI.

NOTICE FOR ALL INTERNATIONAL EVENTS

Any competitions other than those covered in the Rules for Jumping Events must be approved by the FEI before they may be added to the schedule

Schedules for CSI Cat. A for P/Ch/J/YR/V, CSIs 3*, 4*, 5*, CSIOs, CSI-Ws, Championships and Games are approved by the FEI.

Schedules for these events must be sent by the NF concerned to the FEI Headquarter for approval, at least 16 weeks before the event is due to take place.

Final approval of the draft schedule by the FEI, in accordance with Art. 115.1, denotes only that the contents conform to the FEI Statutes, General Regulations and Rules. By no means does this entail implicit acceptance of any liability by the FEI for any damages to third parties caused by the Organising Committee and its officials, riders, owners and horses.

IMPORTANT

The Definite schedule must be sent to the FEI Headquarter by the NFs concerned, no later than 4 weeks before the event takes place.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

I. GENERAL INFORMATION

1. DENOMINATION OF EVENT (Art. 420.1, 445)

STATUS: CSI3*-W CEL Final

DATE : **20 – 22.03.2009**

PLACE: **Warsaw** COUNTRY: **POL**

Website: **www.sielanka.pl**

Contact Details Show Ground:

Address: 00-449 Warsaw, Łazienkowska str. 6A

Telephone: +48 22 4250549 (+48 22 3717847)

2. ORGANISER

Name: Stowarzyszenie Na Rzecz Promocji Sportów Konnych EQUISPORT

Address: 05-660 Warka, Łąkowa str 1

Telephone: +48 48 6678907 Fax: +48 48 6678905

Email: equisport@sielanka.pl Website: www.sielanka.pl

Name: Polish Equestrian Federation

Address: 01-687 Warsaw , Lektykarska str.29

Telephone: +48 22 6393240 Fax: +48 22 8396158

Email: pzj@pzj.pl Website: www.pzj.pl

3. ORGANISING COMMITTEE (Appendix A GR)

President of the Event: Jan Waga

Show Secretary: Monika Latko

4. EVENT DIRECTOR

Name: Kazimierz Waga

Address: 05-660 Warka, Łąkowa str 1

Telephone: +48 22 6393240 Fax: +48 22 8396158

Email: kwaga@akj.com.pl

5. SPONSOR(S)

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

II. OFFICIALS (refer to Memo on following pages)

1. GROUND JURY : (Art. 144, 149, 259.1)

President: Marek Zaleski "I" POL
Member: Zofia Jurczynska- Kret "I" POL
Member: Dariusz Orzoł "I" POL

2. FOREIGN JUDGE : (Art. 148, 259.1)

Nam : Sven Holmberg "O" SWE
Email address: sven@ab-holmbergs.se

3. COURSE DESIGNER (Art. 151, 259.5.1)

Name: Krzysztof Koziarowski "I" POL
Email address: krzysztof.koziarowski@ruczaj.pl

ASSISTANT COURSE DESIGNER

Name: Zbigniew Łukasz Jankowski "I" POL

4. APPEAL COMMITTEE : (Art. 150, 160, 259.3)

President: Stefan Kęszycki FEI B "I" - POL
Email: keszycki@interia.eu
Members: Władysław Byszewski POL
Wacław Pruchniewicz FEI A "I" - POL

5. CHIEF STEWARD : (Art. 155, 244.5, 259.6 and manual for Stewards)

Name: Ryszard Bartmański POL
Email: rbartmanski@wp.pl

6. FEI VETERINARY DELEGATE : (Art. 154, 259.4.2, 1003, 1007)

Name: Mieczysław Rafał Przedpełski POL
Email: przedpelski@karpno.pl

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

Memo concerning Officials and Prize Money requirements

To establish the star level of an event, please refer to the fixed exchange rate available on the FEI Website. Rates for 2009 will be available as per mid-November 2008

CSI3*

Ground Jury:	The President and two Members must be at least International Judges
Foreign Judge:	One member of the Ground Jury must be nominated in the schedule as Foreign Judge and must be International Judge (The FJ is considered as a Member of the GJ)
Course Designer:	Must be at least an International Course Designer
Appeal Committee:	The Appeal Committee is optional. If appointed by the OC, one Member at least must be either an active or a retired International Jumping Judge
Chief Steward:	Must be selected from the FEI Directory List of Chief Stewards for Jumping
FEI Vet Delegate:	Must be selected from the FEI Directory
Prize Money:	CHF 150'000.- to 249'999.-

CSI4*

Ground Jury:	The President and two Members must be International Judges
Foreign Judge:	Must be at least International Judge and appointed by the FEI (The FJ is considered as a Member of the GJ)
Course Designer:	Must be at least International Course Designer
Appeal Committee:	One Member at least must be either an active or a retired International Jumping Judge
Chief Steward:	Must be selected from the FEI Directory List of Chief Stewards for Jumping
FEI Vet Delegate:	Must be selected from the FEI Directory
Prize Money:	CHF 250'000.- to 499'999.-

CSI5*

Ground Jury:	The President and two Members must be International Judges
Foreign Judge:	Must be at least International Judge and appointed by the FEI (The FJ is considered as a Member of the GJ)
Course Designer:	Must be at least International Course Designer
Appeal Committee:	One Member at least must be either an active or a retired International Jumping Judge
Chief Steward:	Must be selected from the FEI Directory List of Chief Stewards for Jumping
FEI Vet Delegate:	Must be selected from the FEI Directory
Prize Money:	CHF 500'000.- and above

CSI Cat A (Young Rider, Junior, Children, Pony, Amateur, Veteran)

Ground Jury:	The President must be at least International Judge, one Member must be at least International Candidate Judge
Foreign Judge:	One member of the Ground Jury must be nominated in the schedule as Foreign Judge and must be at least International Candidate Judge (The FJ is considered as a Member of the GJ)
Course Designer:	Must be at least International Candidate Course Designer

Appeal Committee: The Appeal Committee is optional. If appointed by the OC, one Member at

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

least must be either an active or a retired International Jumping Judge

Chief Steward: Must be selected from the FEI Directory List of Chief Stewards for Jumping

FEI Vet Delegate: Must be selected from the FEI Directory

Prize Money: Must be offered Young Riders, Juniors, Veteran and Amateurs

CSIO 1* to 5*

Ground Jury: Composed of one President and three Members, the President and two Members must be at least International Judges

Foreign Judge: (The FJ is considered as a Member of the GJ)
For 3* to 5*: must be at least International Judge and appointed by the FEI
For 1* & 2*: must be at least International Judge

Course Designer: Must be at least International Course Designer

Appeal Committee: One Member at least must be either an active or a retired International Jumping Judge

Chief Steward: Must be selected from the FEI Directory List of Chief Stewards for Jumping

Vet. Commission: Compulsory, one President and two Members must be selected from the FEI Directory

Prize Money: **CSIO3*/CSIO2* Promotional level**
Prize money minimum CHF 15'000.- for the FEI Nations Cup competition.

CSIO4* Promotional level
Prize money minimum CHF 30'000.- for the FEI Nations Cup competition

CSIO5* Promotional level
Prize money minimum CHF 80'000.- for the FEI Nations Cup competition.

CSIO5* FEI Nations Cup Top Level
Prize money minimum EUR 300'000 for the Grand Prix.

CSIO YR, J, P, Ch

Ground Jury: Composed of one President and three Members: the President and two Members must be at least International Judges

Foreign Judge: Must be at least International Judge (The FJ is considered as a Member of the GJ)

Course Designer: Must be at least International Course Designer

Appeal Committee: One Member at least must be either an active or a retired International Jumping Judge

Chief Steward: Must be selected from the FEI Directory List of Chief Stewards for Jumping

FEI Vet Delegate: Must be selected from the FEI Directory

CSI-W

Officials: Please comply with the FEI World Cup™ Rules

Prize Money: Please comply with the FEI World Cup™ Rules

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

III. SPECIFIC TECHNICAL CONDITIONS (Art. 201, 202)

1. VENUE :

The event will take place: indoors

2. COMPETITION ARENA (Art. 201):

Dimensions: 66 x 33 m

Type of Footing: sand

3. PRACTICE ARENA :

Dimensions: 20 x 40 m

Type of Footing: sand

4. STABLES :

Size of boxes 3 m x 3 m and 3m x 4m (limited)

5. INVITATIONS (Art. 115, 250, 251.1)

Number of NFs invited: 16

NFs

invited: BLR, BUL, CRO, CZE, EST, GRE, HUN, LAT, LTU, POL, ROU, RUS, SLO, SVK, TUR, UKR

Total number of riders: according FEI WC rules 50

Number of home riders: 10

Number of horses per rider: 3

The top 20 competitors on each of the FEI World Cup™ CEL standings, plus those tying for 20th place in each Sub-League are invited to participate.

Substitutions from both Sub- Leagues may be made to 35 position on each Sub- League standings at the end of the season

The host nation may invite additionally 10 home competitors.

Athletes are invited by the Organising Committee through their NF.

One groom per rider.

IV. ENTRIES (Art. 116, 251)

All Riders & horses participating in any International competition must be registered with the FEI.

Entries in Principle: **30 january 2009**

Nominated Entries: **17 february 2009**

Definite Entries: **28 february 2009**

Last date for substitutions (Art. 251.4): **10 march 2009**

Entry fee per horse: **400 Euro**

MCP Fee: **12,50 CHF (or equivalent)**

Payments must be made in Euro; no credits cards or chacks

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

Entries have to be sent to:

Stowarzyszenie Na Rzecz Promocji Sportów Konnych EQUISPORT

Address: 05-660 Warka, Łąkowa str 1

Telephone: +48 48 6678907 Fax: +48 48 6678905

Email: equisport@sielanka.pl Website: www.sielanka.pl

Bank: Bank Pekao S.A.

IBAN : PL 37 1240 6003 1978 0000 4943 8972

SWIFT : PKOPPLW

200 Euro must accompany the definite entry. Entry will be not accepted without this payment. The difference will be paid in Warsaw upon arrival. This amount will not be refunded.

Copy of the bank transfer must be sent together with definite entries.

Organising Committees may include the following in the schedule:

"NB: Withdrawals after the date of definite entries or no-shows will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show."

IMPORTANT - Entry forms must include the following information on horses/ponies: • name of horse/pony • date of birth • breed • country of birth • stud-book initials • passport number • colour • sex • name(s) of owner(s) • year of birth of athlete

V. FACILITIES OFFERED (Art. 132, 133)

1. ATHLETES

Hotel Intercontinental Warszawa

- Adres: ul. Emilii Plater 49
00-125 Warszawa
- Tel: +48 22 328 8888
- Fax: +48 22 328 8889
- E-mail: Warsaw@ihg.com
- www.warsaw.intercontinental.com
- Special rate: Equestrian World Cup Rate
- Accommodated (bed and breakfast) from 19.03 to 23.03 at Athletes expense
- Meals: at the expense of Athletes

2. GROOMS

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of Athletes from 19.03 to 23.03

Meals: at Athletes expense

OCs must provide sufficient sanitary and showering facilities, with hot and cold water for male and female grooms. These must be regularly maintained in a proper state of cleanliness.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

3. HORSES

Transport expenses to be paid by the Athlete.

For events in Europe, stabling is free of charge.

Stables arrangements , from **19.03 (8.00 am)** to **23.03 (1.00 pm)**.

4. WELCOME

The time and date of arrival of riders and horses and their means of transport must be given to the OC in order to assist them on arrival.

Parking places for transporting vehicles:/lorries,buses/ and cars in indicated parking places near the stables.

Cost of electricity connections : 50 Euro per set (necessary confirmation on the entry form)

5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

The OC provides free shuttle from the hotel to the showground

6. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES (Art. 136.1-2)

The Athletes are authorised to carry the logo of their personal sponsor on the saddle cloth in accordance with Art. 136.1-2. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with Article 136 of the General Regulations.

VI. MISCELLANEOUS

1. PRIZE GIVING CEREMONY

The best 8 riders must take part in prize giving ceremony.

The owner of the winning horse is invited to the prize giving ceremony for the Grand Prix.

2. DEDUCTIONS FROM PRIZE MONEY

All prize money is subject to Polish income tax 10%

3. INSURANCES

All owners and Athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

4. SAFETY CUPS

CARO

5. TIMING DEVICE

Please state the name of the FEI approved timing device manufacturer providing timing device for the event. The list of approved timing devices is available on the FEI website under Jumping/Technical Info.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

Name of Manufacturer: TAG Heuer Model: PTB 606

6. ENTRY RIGHT TO SHOWGROUNDS (Art. 133, 1005)

Card for entrance for Chef d'équipe, horse owners (up to 2 per horse), riders, grooms and trainers will be issued by the OC. Please specify the names of those persons in the entreis. No other entry passes will be issued.

7. PHOTOGRAPHS' RIGHT OF USE.

The organizers reserve the right to take and publish photographs of riders and horses taking part in the competitions for show promotional purposes.

8. TECHNICAL MEETING WILL BE HELD ON THE:

19th March at 4.00 o'clock p.m. in conference room at Torwar Hall

9. DOCTOR / MEDICAL SERVICE

Name: LUXMED Ltd Telephone:

10. FARRIER

Name: Jan Ciołek Telephone: +48 604220561

VII. VETERINARY MATTERS (Art. 280, 1004.2, 1005, 1011)

1. HORSE INSPECTION

Date : 19.03.2009

Time: 12.00 noon

All horses taking part at this event must be presented during the first horse inspection otherwise they are not permitted to participate.

2. SHOW VETERINARIAN:

Name: Zbigniew Graszka
Address: 02-315 Warsaw, Barska str 11/13 m 110
Telephone: +48 604979583
E-mail: zgraszka@wp.pl

3. CUSTOMS FORMALITIES

Name: C. Hartwig S.A. (international Shipping Company)
Address: 4 Rownolegla Str.
02-235 Warsaw
Telephone: +48.22.8683471 Fax: +48.22.8466996

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

Border stations:

Direction Eastern Europe Bezledy, Budzisko, Koroszczyń-Kukuryki,
Kuznica Białostocka, Medyka.

Border stations are open from 6 a.m. to 10 p.m.

The Polish Equestrian Federation will deliver special documents concerning transport to customs offices at the above mentioned border stations.

The ATA Carnet is indispensable to cross the UE border. The O.C. (and PEF) will not act as financial guarantor versus the Customs Authorities in cases where teams import horses into Poland without ATA Carnets.

4. HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

Details on compulsory health tests and, where applicable, quarantine period and protocol, etc. PLEASE APPEND SPECIMEN IMPORT LICENCES WHICH WILL BE APPLIED TO HORSES ATTENDING THIS EVENT. In case of doubt or problems, please contact the FEI Veterinary Department as soon as possible.

It should be written in veterinary passports that a horse is not ill and was examined by means of the Coggins test (**conc. horses out of UE**)

All vaccinations must be put down in the FEI international passport or national one approved by the FEI.

5. MEDICATION CONTROL LABORATORY

Name: Laboratoire des Courses Hippiques (LCH)

Address: F-91370 Verrieres le Buisson

15,rue de Paradis

Telephone: +33 1 69 75 28 28 Fax: +33 1 69 75 28 29

Email: vves.bonnaire@free.fr

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and **Athletes** must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
- 5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Avenue Mon-Repos 24, 1005 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.horsesport.org.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

COMPETITIONS

International competitions should not start before 8:00 am and should not finish after 23:00 pm

Preliminary Time-Table

1 st day	20.03.2009 - competitions	1, 2
2 nd day	21.03.2009 - competitions	3, 4
3 rd day	22.03.2009 - competitions	5, 6

TOTAL AMOUNT OF PRIZE MONEY :

80 000 Euro

	Name of Class	Amount (Currency)
Competition No 1	Small Tour	4 500 Euro
Competition No 2	Big Tour	19 650 Euro
Competition No 3	Small Tour	4 500 Euro
Competition No 4	Big Tour	19 650 Euro
Competition No 5	Small Tour Final	6 700 Euro
Competition No 6	Grand Prix – FEI World Cup™ Final	25 000 Euro

IMPORTANT

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each Competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)

Details of breakdown for 1st eight places plus prize money for last place must be provided for all competitions. It is recommended to distribute prize money in gradually decreasing increments among classified riders. The FEI has the right to alter the amounts proposed for distribution if the necessity arises.

The retail value of all prizes in kind must be mentioned as well as detail of model, type and special features for cars.

* * * * *

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

FIRST DAY : FRIDAY

DATE : 20.03.2009

COMPETITION No 1 (Small Tour)

Start: 13.00

International Competition art. 238.2.1

Speed/Fixed time 350 m/min

Obstacles height: max 140 cm

Number of horses per rider 2

Total prize money 4 500 Euro

(800;700;600;550;500;400;300;200;and 450 up to 25%)

* * * * *

COMPETITION No 2 (Big Tour)

Start: 17.00

International Competition art. 238.2.1

Speed/Fixed time 350 m/min

Obstacles height: max 150 cm

Number of horses per rider 2

Total prize money 19 650 Euro

(5000;4000;3000,2000,1500; 1300; 900; 700; and 1250 up to 25%)

* * * * *

SECOND DAY : SATURDAY

DATE : 21.03.2009

COMPETITION No 3 (Small Tour)

Start: 08.00

International Competition art.274.5.5 "A/C"

Speed/Fixed time 350 m/min

Obstacles height: max 140 cm

Number of horses/ponies per rider 2

Total prize money 4 500 Euro

(800;700;600;550;500;400;300;200;and 450 up to 25%)

* * * * *

COMPETITION No 4 (Big Tour)

Start: 16.20

International Competition art.274.5.3 "A"

Speed/Fixed time 350 m/min

Obstacles height: max 145/150 cm

Number of horses/ponies per rider 2

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2009

Total prize money 19 650 Euro
(5000;4000;3000,2000,1500; 1300; 900; 700; and 1250 up to 25%)

* * * * *

THIRD DAY : SUNDAY **DATE : 22.03.2009**

COMPETITION No 5 (Small Tour Final)
Start: 08.00

International Competition art. 238.2.1
Speed/Fixed time 350 m/min
Obstacles height: max 140
Number of horses per rider 2
Total prize money 6 700 Euro
(1600;1200;900;700;600;500;400;300;and 500 up to 25%)

* * * * *

COMPETITION No 6 - Grand Prix – FEI World Cup™ CEL Final
Start: 15.00

International Competition art. 238.2.2
Jump-off one
Speed/Fixed time 350 m/min
Obstacles height: max 150 cm
Number of horses/ponies per rider 1
Total prize money 25 000 Euro
(6300;5000;3800,2800,2000; 1400; 1000; 700; and 2000 up to 25%)

* * * * *

**THE APPENDIX (13 pages) IS PART OF THIS APPROVED AND SIGNED SCHEDULE
AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO
OTHERS UPON REQUEST**